



FERPA POLICY

RELEASE OF INFORMATION

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that affords a parent(s) the right to access his/her child's educational records. However, when a student becomes 18 years old or enters a Postsecondary Institution at any age, the parent's 'access' rights under FERPA transfers from the parent to the student ("eligible student").

Florida Academy of Nursing (FAN), in compliance with FERPA will not release the student's educational information without the student's written consent unless FERPA permits the disclosure.

Other regulations under this act, effective January 3rd of 2012 allows for the following disclosures:

- Disclosures made to school officials with legitimate educational interests;
- Disclosures made to another school at which the student intends to enroll;
- Disclosures made to state or local education authorities for the purposes of auditing or evaluating federal or state-supported education programs, or enforcing federal laws that relate to those programs and
- Disclosures including information the school has designated as "directory information".

FERPA defines "directory information" as student record information that generally would not be considered harmful or an invasion of privacy if disclosed. Directory information include:

- name, address, telephone listing, electronic mail address, date and place of birth, dates of attendance, and grade level;
- degrees, honors, and awards received; and
- the most recent school attended.

Additionally, allowed by FERPA, a school may - but is not required to share information from an eligible student's education records with parents, without the student's consent. For example:

- Schools may disclose education records to parents if the student is claimed as a dependent for tax purposes.
- Schools may disclose education records to parents if a health or safety emergency involves their son or daughter.
- Schools may inform parents if the student is under the age 21, has violated any law or policy concerning the use or possession of alcohol or a controlled substance.

A student may designate a person(s) who he or she would like to have access to his or her confidential academic records by completing FAN's Release of Information Form. A student may revoke prior information release, by notifying the Registrar's Office in writing.

REFERENCE

U.S. Department of Education – The Privacy Technical Assistance Center and the Student Privacy Policy Office:
<https://studentprivacy.ed.gov/faq/what-ferpa>

U.S. Department of Education – Parents' Guide to the Family Educational Rights and Privacy Act: Rights Regarding Children's Education Records: <https://www2.ed.gov/policy/gen/guid/fpco/brochures/parents.html>

2019-20 Federal Student Aid Handbook: www.ifap.ed.gov